



until ...®

<b>Va Contractor 8-hour Pre-License Course</b>	<b>Va Contractor CLASS A / B Test Prep Course</b>
_____	_____
<b>8:00 am to 5:00 pm</b>	<b>8:00 am -- 5:00 pm</b>

**Classes are held in the offices of the Community Business Partnership  
6564 Loisdale COURT -- Suite 600 -- Springfield, Virginia 22150**

Upon receipt of your registration, a course schedule and information sheet will be emailed to you. If you do not receive a confirmation email within 2 business days of mailing, faxing, or emailing please contact us. To receive DPOR credit, on the day of the Pre-License course, be prepared to show valid photo identification and provide a valid social security or Virginia DMV number and date of birth. Your information will be used in strictest confidence solely for Commonwealth of Virginia DPOR reporting requirements.

**PAYMENT AND CANCELLATION POLICY:** Checks returned for insufficient funds or credit card denials will be charged a \$35 fee. Students who have paid for a class and cancel at least 36 hours in advance may either apply their funds to a future class within 2 months or receive a refund less a 10% administrative fee. Students who do not cancel in a timely manner or do not apply funds to a future class will forfeit their entire tuition.

**STUDENT INFORMATION - Please provide your information exactly as you want it reported to DPOR. Your name should match the information on the government-issued identification you will provide at the beginning of the Pre-License course.**

FIRST NAME	
MIDDLE NAME	
LAST NAME	
GENERATION (Jr., Sr., 3 <sup>rd</sup> , etc.)	
ADDRESS LINE 1 (business address)	
ADDRESS LINE 2	
CITY	
STATE	
ZIP CODE	
PRIMARY TELEPHONE	
ALTERNATE TELEPHONE	
EMAIL	

- Payment authorization (check one)**
- \$209.00 Pre-License course only**
  - \$498.00 Class A/B test prep only**
  - \$697.00 both courses (save \$10)**

**Mail this form with pre-payment by check or money order (payable to Don't Build Until, LLC) to:  
Don't Build Until, LLC, P.O. Box 10106, Alexandria, VA 22310**

**Credit card pre-payments may be mailed; scanned & e-mailed to [contact@DontBuildUntil.com](mailto:contact@DontBuildUntil.com); or faxed to 703-922-0154**

Check # _____	Money Order # _____
Credit Cards accepted: AMERICAN EXPRESS	DISCOVER      MASTERCARD      VISA
Card Number: _____	Expiration Date: _____/_____/_____      Security Code: _____
Print name as it appears on card _____	
Signature _____	
Credit Card billing address (if different than above) _____	